



Government of West Bengal  
Office of the Chief Medical Officer of Health, Jalpaiguri

District Health Administrative Building, 1<sup>st</sup> floor, Hospital Road, Jalpaiguri

Fax-03561-232001: Ph-03561-225394

E-mail - cmoh\_jal@wbhealth.gov.in :: Pin - 735101

No. DHFWS/1913/23

Date- 26.12.2023

NOTICE INVITING QUOTATION

Sealed envelope quotations are hereby invited from the bonafide and reputed studios / Agencies for supply of still and video photography for **AYUSH FAIR – 2023-24 (8<sup>th</sup> January – 10<sup>th</sup> January, 2024)** at Art Gallery, Jalpaiguri.

Description of item is enclosed herewith as per attached **Annexure – I**.

The quoted rate should include all cost of articles & accessories including transport cost etc.

The following documents should be submitted along with quotation papers.

1. Authenticated photocopy of valid up to date Trade license, PAN Card, Latest IT return, GST Regn. /return.
2. Credential certificate, if any

The sealed envelope should be superscribed as **“Quotation for supply of still and video photography for AYUSH FAIR”**. The quotation is to be addressed to **“The Chief Medical Officer of Health, Jalpaiguri, West Bengal, Pin – 735101”**

Time schedule:-

The quotation is to be submitted in the drop box which will be kept at the office of the undersigned on all working days between 11 AM to 2 PM from 26/12/2023 to 02/01/2024 and will be opened on 02/01/2024 at 3.00 pm at the office of the u/s. The bidders or their representative may remain present on the schedules date, time & venue.

Terms & conditions:-

1. Any quotation without any above listed documents may be liable to be cancelled.
2. Any quotation may be cancelled during whole process up to final payment if any document attached is found faulty or defective in any course of time. The Tender Selection Committee will have no liability for the same.
3. The successful quotationer will have to supply within 3 days from the date of issuing of supply order as decided by the selection committee.
4. The quoted rate should include all taxes except & delivery charges and without GST.
5. The decision of the Tender Selection Committee is final and reserves the right to accept or cancel the whole procedure or any part of quotation therein without showing any reason.

Chief Medical Officer of Health  
Jalpaiguri

Memo No. DHFWS/1913/23

Date - 26.12.2023

Copy forwarder for information and taking necessary action please to –

6. The Special Secretary, AYUSH & AED. WBAS, Govt. of WB, Swasthya Bhawan, Kolkata – 91
7. The Sabhadhipati, Zilla Parisad, Jalpaiguri
8. The District Magistrate, Jalpaiguri
9. The CMOH – I/II/III/IV, DMCHO, Jalpaiguri
10. The ACMOH Sadar / ACMOH cum DTO Jalpaiguri
11. The District Information & Culture Officer, Jalpaiguri
12. The SDO, Sadar Jalpaiguri
13. The Accounts Office, of this office.
14. The DPMU, DHFWS Jalpaiguri
15. Notice Board of this office & DMO (Ayush) Office, Jalpaiguri.
16. Office file

District Medical Officer (AYUSH)  
Jalpaiguri

**Annexure – I**

Still and video photography required for Ayush fair – 2023-24 at Art Gallery Jalpaiguri from 08<sup>th</sup> January 2024 to 10<sup>th</sup> January, 2024

SL. NO	Sound System	Quoted Rate
1.	Still and video photography in good quality with high resolution for IEC in the Ayush fair for 3 days. (with updated accessories)	Rates to be given in firms / agencies Official letter pad

*Ming 26.12.2023*  
District Medical Officer (AYUSH)  
Jalpaiguri